

ADDRESS

Aboy St 605 Apt 1
San Juan, PR, 00907

INVOICE: 2024-01

DATE: 02/01/2024

TO:

Puerto Rico Chief Federal Monitor

FOR:

Professional Services

DATE	DESCRIPTION	HOURS	RATE	AMOUNT
01/02/2024	-Organized documents in the office. -Read/sent emails. -Worked on Training worksheet.	7.0	20	140
01/03/2024	-Organized documents in the office. -Read/sent emails. -Worked on Training worksheet.	7.0	20	140
01/04/2024	-Organized documents in the office. -Read/sent emails. -Worked on Training worksheet.	7.0	20	140
01/08/2024	-Organized documents in the office. -Scheduled recurring meetings for all monitors. -Worked on Training worksheet.	7.0	20	140
01/09/2024	-Organized documents in the office. -Edited recurring meetings. -Sent Training worksheet to PRPB.	7.0	20	140
01/10/2024	-Visited FIU and SJ Command Area with Luis Hidalgo. -Call with John Romero and Luis Hidalgo about FIU visit. -Organized documents in the office. -Uploaded documents to BOX. -Read/sent emails. -Edited recurring meetings.	7.0	20	140
01/11/2024	-Organized documents in the office. -Started drafting SJ Town Hall flyer.	7.0	20	140
01/12/2024	-Organized documents in the office. -Assisted Equal Protection recurring meeting with Rita Watkins. -Accompanied Luis Hidalgo to West Hato Rey Command Area to prepare for Town Hall meeting. -Drafted meeting notes and uploaded notes to BOX.	7.0	20	140
01/15/2024	-Attended Community Engagement recurring meeting.	1.50	20	30
01/16/2024	-Organized documents in the office. -Transcribed Community Engagement meeting notes. -Visited FIU with Luis Hidalgo. -Began transcribing meeting notes.	7.0	20	140
01/17/2024	-Organized documents in the office. -Finished transcribing and sent to John Romero. -Call from John Romero to discuss FIU analysis.	4.0	20	80

01/18/2024	-Organized documents in the office. -Retrieved boxes from storage. -Joined Zoom to discuss Community Engagement. -Read/sent emails. -Read Community Engagement paragraphs for CMR-8.	7.0	20	140
01/19/2024	-Organized documents in the office. -Read/sent emails. -Uploaded documents to Box. -Translated UOF notes.	7.0	20	140
01/22/2024	-Attended meetings in PRPB HQ. -Transcribed meeting notes.	7.0	20	140
01/23/2024	-Attended SAEA and SA/DV meetings with Rita Watkins. -Transcribed notes and uploaded to Box. -Read/sent emails. -Organized documents in the office.	7.0	20	140
01/24/2024	-Attended meetings in PRPB HQ. -Read/sent emails.	7.0	20	140
01/25/2024	-Attended status conference. -Read/sent emails.	7.0	20	140
01/26/2024	-Transcribed notes from meetings. -Answered call from Lcda. Esthermarie Torres. -Attended lecture from David Levy with Stephanie Leon about data requests. -Read/sent emails.	7.0	20	140
01/29/2024	-Call from Lcda. Esthermarie Torres regarding Feb 10 Cpt. Exam. -Read/sent emails. -Reviewed documents/data request in preparation for Community Engagement meeting. -Attended community Engagement meeting. -Uploaded documents to Box. -Organized documents in the office.	7.0	20	140
01/30/2024	-Transcribed meeting notes. -Call with Alan Youngs regarding Feb 10 Cpt. Exam. -Organized documents in the office. -Call with Lcda. Esthermarie Torres regarding file review of Feb 10 Cpt. Exam candidates.	7.0	20	140
01/31/2024	-Reviewed notes for Recruitment, Supervision, and Professionalization meeting. -Attended Recruitment, Supervision, and Professionalization meeting. -Read/sent emails.	7.0	20	140
	TOTAL 138.5 HRS @ \$20 HR			\$2,770.00